

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 14, 2016

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The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held an Organizational Meeting on the 14th of January 2016 at the Fairfield Academy.

OPENING OF THE MEETING

President Pro Tem – Dan Hare

OATH OF OFFICE FOR NEWLY ELECTED BOARD OF EDUCATION MEMBERS

- A. Oath of office for Board of Education members Mr. Jerome Kearns and Mrs. Balena Shorter, effective January 1, 2016 through December 31, 2019
Mr. Begley administered the oaths.

The meeting was called to order by the President Pro Tem at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Absent: None

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mr. Weiser & Mr. Clemmons
Absent: Mrs. Wildow

16-01 ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION
FOR 2016 (ORC 3313.14)

A. Nominations

Mr. Berding nominated Mr. Hare for President.

MOTION – Moved by Mr. Kearns to close the nominations.

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

President Pro Tem declares himself as the elected President of the Fairfield Board of Board of Education for 2016.

- B. Oath of Office for the President administered by Mr. Berding.
- C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.
- D. President presides from this point forward.

16-02 ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2016 (ORC 3313.14)

A. Nominations

Mr. Berding nominated Mr. Kearns for Vice President.

MOTION – Moved by Mr. Berding to close the nominations.

SECOND – Seconded by Mr. Hare

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

President declares Mr. Kearns as the elected Vice President of the Fairfield Board of Education for 2016.

B. Oath of Office for the Vice President administered by Mr. Berding.

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

16-03 ESTABLISH 2016 MEETING DATES/ESTABLISH BOARD SERVICE FUND FOR 2016/ APPROVE THE RENEWAL AND/OR PURCHASE OF POSITION/PERFORMANCE BONDS FOR BOARD MEMBERS, SUPERINTENDENT, ASSISTANT SUPERINTENDENTS & TREASURER AS REQUIRED BY OHIO LAW IN THE AMOUNT OF \$20,000 EACH/APPROVE STANDING AUTHORIZATIONS FOR 2016/APPOINTMENTS TO OHIO SCHOOL BOARDS ASSOCIATION AND CITY COMMITTEES

MOTION – Moved by Mr. Berding to approve the following:

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2016 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions:	1 st Thursday of the month 6:30 P.M. Fairfield Administration Building Large Conference Room 4641 Bach Lane
Regular Sessions:	3 rd Thursday of the month 6:30 P.M. Fairfield Senior High School Catherine D. Milligan Community Room 8800 Holden Blvd.

- B. Consider establishment of a Board service fund for 2016 in the amount of \$9,942.00. (ORC 3315.15).
- C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendents, and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.
- D. Recommend approval of the following standing authorizations for 2016:
1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
 2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
 3. Authorize the Treasurer to invest inactive funds whenever funds are available.
 4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
 5. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
 6. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
 7. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

8. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's /Designee's acceptance.
9. Authorize the Director of Curriculum and Instruction and Director of Business Operations to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.

10. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
11. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.
13. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that is no longer needed.

E. Appointments to OSBA and City Committees

1. Legislative Liaison to OSBA/Federal Relations Network – Michael Berding
2. Parks and Recreation Board – Billy Smith
3. Planning Commission – Brian Begley

(Any of items “A” through “E” may be voted upon separately at the request of any Board member.)

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

16-04 LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Begley to approve the following:

A. Personnel – Licensed – Mr. Martin

1. Leaves of Absence
 - a. Sarah Donnelly, Intermediate, Language Arts
(effective February 9, 2016 through March 22, 2016; for childrearing purposes)
 - b. Tiffany Geers, District, Speech Language Pathologist
(effective February 29, 2016 through March 4, 2016; for personal reasons)

2. Employment

a. **Extracurriculars 2015-16**

Senior High

Jerry Funk, Swim Coach, Boys/Girls 1.75%

Middle

Steve Maloney, Tennis, Boys 7th/8th

b. ESL Tutors

Douglas Lopina

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$25.51 per hour, effective for the 2015-16 school year.

c. Substitute Teachers

Kaitlyn Meadors

(All recommendations are for the 2015-16 school year at a rate of \$82 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-05 LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Kearns to approve the following:

B. Personnel – Classified – Mr. Weiser

1. Leaves of Absence

- a. Melissa Risinger, Transportation, Bus Driver
(effective January 4, 2016 through January 25, 2016; unpaid personal medical)

2. Employment

- a. Marita Avery, Intermediate, Educational Assistant
(effective January 15, 2016; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Naming of Schools – Teresa Sunderman
The Board thanked Mrs. Sunderman for her work on this project.
2. Memorandum of Understanding Regarding Tuition Reimbursement for 2015-2016
(Intervention Specialists of students who take Alternate Assessments, Grades
7 – 12) – Roger Martin
We need approval to use tuition reimbursement funds for Intervention Specialists to
take the test to become highly qualified.
3. 2016-2017 Program of Studies – Kari Franchini

16-06 APPROVAL OF NAMING OF THE NEW ELEMENTARY SCHOOL, CURRENT MIDDLE
SCHOOL & CURRENT INTERMEDIATE SCHOOL

MOTION – Moved by Mr. Begley to approve the following:

D. Items for Board Action

1. Recommend approval of the naming of the new elementary school located on Holden
Boulevard (to open for the 2017-2018 school year) to be Compass Elementary School.
2. Recommend approval of the renaming of the current Middle School located on Nilles
Road, which will operate as a Middle School for grades 6 – 8 (to open for the 2017-
2018 school year) to be Fairfield Creekside Middle School.
3. Recommend approval of the renaming of the current Intermediate School located on
Donald Drive, which will operate as a Middle School for grades 6 – 8 (to open for the
2017-2018 school year) to be Fairfield Crossroads Middle School.

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

4. Memorandum of Understanding Regarding Tuition Reimbursement for 2015-2016 (Intervention Specialists of students who take Alternate Assessments, Grades 7-12)
5. Recommend approval of Nancy Lane to act as designee for Board of Education Members Brian Begley, Jerome Kearns and Balena Shorter to fulfill the Public Records Act training requirement as required by Policy KBA – Public’s Right to Know

After Mr. Otten read Items 4 and 5, the following motion was entered:

16-07 AMEND AGENDA TO INCLUDE ITEM D #6 & MOVE CURRENT ITEM D #6 TO D #7

MOTION – Moved by Mr. Berding to amend agenda to include:

D. Items for Board Action

6. Recommend approval for board members to attend board officer training in Miamisburg on February 20, 2016.

SECOND – Seconded by Mr. Begley
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

Items 4-6 were then considered.

16-08 MEMORANDUM OF UNDERSTANDING REGARDING TUITION REIMBURSEMENT FOR 2015-2016 (INTERVENTION SPECIALISTS OF STUDENTS WHO TAKE ALTERNATIVE ASSESSMENTS, GRADES 7-12)/APPROVAL OF NANCY LANE TO ACT AS DESIGNEE FOR BOARD OF EDUCATION MEMBERS BRIAN BEGLEY, JEROME KEARNS & BALENA SHORTER TO FULFILL PUBLIC RECORDS ACT TRAINING REQUIREMENT AS REQUIRED BY POLICY KBA-PUBLIC’S RIGHT TO KNOW/APPROVAL FOR BOARD MEMBERS TO ATTEND BOARD OFFICER TRAINING IN MAMISBUG ON 02-20-16

MOTION – Moved by Mr. Kearns to approve Items D #4-6.

SECOND – Seconded by Mr. Begley

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-09 APPROVAL OF BOARD POLICY JEB – ENTRANCE AGE (MANDATORY KINDERGARTEN)
FOR THE 2017-2018 SCHOOL YEAR

MOTION – Moved by Mr. Kearns to approve the following:

7. Recommend approval of Board Policy JEB – Entrance Age (Mandatory Kindergarten)

SECOND – Seconded by Mr. Begley

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-10 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR DECEMBER 2015/
APPROVAL OF THE 2015-2016 AMENDED APPROPRIATIONS RESOLUTION/DONATIONS
DISPOSALS/APPROVAL OF IRS MILEAGE RATE AT .54 CENTS EFFECTIVE
JANUARY 1, 2016/APPROVAL OF FISCAL YEAR 2017 TAX BUDGET TO BE SUBMITTED
TO BUTLER COUNTY AUDITOR/APPROVAL OF PAY FOR SEASONAL & SPORADIC
ATHLETIC WORKERS EFFECTIVE JANUARY 1, 2016

MOTION – Moved by Mr. Berding to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:

December 17, 2015 – Regular Meeting

- B. Recommend approval of the financial reports for the month of December 2015.

- C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.

- D. Recommend approval of the following donations:

1. A donation of \$1000 from Wal-Mart (Princeton Road) to Fairfield North Elementary School to be used to purchase classroom materials.

2. A donation of \$100 from Janice & James Brantley to Fairfield Central Elementary School to be used to purchase coats for needy students.

Total donations for 2016: \$1,100.00

- E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
10014	Fax machine	Business Office
16223	Monitor	Business Office
17932	Laptop	Business Office
17952	Computer	Business Office
20492	Laptop	Business Office
21465	Computer	Business Office
22210	Cell phone	Business Office
19720	Computer	Central Elementary
12095	Printer	Curriculum Department
16298	Camcorder	Curriculum Department
16299	Camera	Curriculum Department
17210	Laptop	Curriculum Department
18448	Printer	Curriculum Department
18486	Projector	Curriculum Department
18921	Laptop	Curriculum Department
19753	Computer	Curriculum Department
19780	Computer	Curriculum Department
21065	Laptop	Curriculum Department
16327	Projector	Intermediate School
21214	Projector	Intermediate School
18033	Computer	Maintenance Department
25668	Cell phone	Maintenance Department
6202	Milk cooler	Middle School
19063	Milk cooler	Middle School
20418	Cell phone	North Elementary
21829	Computer	North Elementary
21832	Computer	North Elementary
18874	Monitor	Personnel Department
21793	Laptop	Registration
15906	Monitor	Technology Department
15915	Monitor	Technology Department
25654	Cell phone	Technology Department
20536	Computer	Treasurer's Office
11528	Printer	West Elementary
15627	Printer	West Elementary

- F. Recommend approval to set the IRS mileage reimbursement rate at .54 cents, effective January 1, 2016.

- G. Recommend approval of the fiscal year 2017 Tax Budget that will be submitted to the Butler County Auditor's Office.
- H. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2016:

Scorekeepers/Timers/Ticket takers:	\$28 per game
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

SECOND – Seconded by Mr. Begley
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

ANNOUNCEMENTS

January 14, 2016 – Fairfield Health Center Official Opening
January 18, 2016 – Martin Luther King, Jr. Day, No School
February 4, 2016 – Board Meeting, 6:30 PM, Fairfield Administration Building

BOARD MEMBER COMMENTS

Mr. Berding

He read the following statement:

Happy to report that Kyler Bradley came home from Children's Hospital on January 8 and is happy to be home with his family and friends.

Fairfield Township Assistant Administrator, Julie Vonderhaar is filling Chemo Comfort Bags to be distributed to families at Children's Hospital Medical Center. For a \$25 donation, Julie can fill colorful string back packs with items such as fuzzy socks, hard candy, a journal, tissues, etc. If interested in helping, please contact Julie at the Fairfield Township Administration Building.

My thoughts and prayers go out to Patrick Wolterman's family, which includes John Clemmons' law partner Steve Wolterman. Patrick lost his life heroically battling a fire in Hamilton on December 28th. Please keep all firefighters and police in your prayers as they unconditionally protect us from harm.

It was great to see the Health Clinic open today. This will be a great asset to Fairfield City Schools, our students and families. A great big "Thank you" to Tom Weiser for taking on the task of the rehabilitation of 211 Donald Drive and transforming old warehouse space into our new Health Clinic. Tom's leadership no doubt contributed to the successful transformation. I am proud to be part of a school district that goes the extra mile for its students, staff, and families.

BOARD MEMBER COMMENTS (continued)

Mr. Berding

I would like to remind everyone that Fairfield's Third Annual Father-Daughter Dance presented by Fairfield Township Youth Basketball League and Building Fairfield's Future is Saturday, February 27th at FHS arena from 7-9 pm. The dance is open to all Pre-K through 8th grade girls and their fathers or male role models. Tickets are \$15 for Adults and \$10 for students and are on sale now at www.FTYBL-events.com.

Thank you.

Mrs. Shorter

She thinks it is wonderful to have the opportunity to attend the the grand opening of the new clinic. She cannot wait to see the students being served. She extended her thanks to the community.

Mr. Begley

He wished Kyler Bradley well.

He thanked Tom Weiser for all of his work on the clinic.

Mr. Kearns

He stated that the opening of the clinic is an incredible opportunity for our students and staff. He thanked Tom Weiser for his leadership on the project.

Mr. Hare

He read the following statement:

The health clinic is an excellent example of collaboration. The root word is labor. I define collaboration as sharing in the resources, sharing in the risks and sharing the rewards. This is an excellent example of how various agencies with a common goal can accomplish great things. A special thank you to Mr. Otten for having the vision and Mr. Weiser for making it happen. The community will reap benefits for years to come.

16-11 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 7:17 pm to discuss the following:

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Purchase or Sale of Real Estate 121.22 (G) (2)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Security Arrangements 121.22 (G) (6)

It was announced by the Board President that there may be action after the Executive Session.

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Berding, Mr. Begley, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:25 pm.

16-12 AMEND AGENDA TO INCLUDE RESOLUTION FOR AN EASEMENT & A SECOND EXECUTIVE SESSION FOR THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF PUBLIC EMPLOYEES 121.22 (G) (1)

MOTION – Moved by Mr. Kearns to amend agenda to include a resolution for an easement and a second Executive Session.

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-13 RESOLUTION APPROVING & AUTHORIZING THE EXECUTION OF AN ACCESS EASEMENT AGREEMENT WITH FAIRFIELD PROPERTIES, LLC & A PARTNERSHIP AGREEMENT WITH RAISING CANES OHIO

MOTION – Moved by Mr. Begley to approve the following:

E. Other item for Board Action

1. RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN ACCESS EASEMENT AGREEMENT WITH FAIRFIELD PROPERTIES, LLC AND A PARTNERSHIP AGREEMENT WITH RAISING CANES OHIO.

BE IT RESOLVED THAT by the Board of Education of the Fairfield City School District that:

1. The Access Easement Agreement with Fairfield Properties, LLC and partnership Agreement with Raising Canes Ohio on file in the office of the Treasurer are hereby approved subject to final review and approval by the Fairfield City Law Director.
2. The Board President and the Treasurer are hereby authorized to execute the Access Easement Agreement and partnership on behalf of the Board.

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-14 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 9:26 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

The Board resumed the meeting at 11:12 pm.

16-15 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Nays: None
Motion Carried: 5-0

The meeting was adjourned at 11:13 pm by the President, Mr. Hare.

President

Attest: _____
Treasurer